

**TOWN OF MCLENNAN LIBRARY BOARD
HOURS OF OPERATION POLICY**

The Town of McLennan Library Board sets hours that provide the greatest access to library service for members of the community.

Hours of Operation

Monday	1.00 pm - 5.30 pm
Tuesday	10.00 am - 12.00 noon 1.00 pm - 5.30 pm
Wednesday	1.00 pm - 5.30 pm
Thursday	10.00 pm - 12.00 noon 1.00 pm - 5.30 pm
Friday	1.00 pm - 5.00 pm

Holiday Closures

The McLennan Municipal Library will be closed on statutory and civic holidays.

Other Closures

The Library Manager may authorize the closing of the Library in emergency situations (e.g. power failure, extreme weather conditions). Whenever possible, the Library Manager should inform the Board Chair or at least one other Board member of an emergency closure.

Other closure dates not covered by the above must be approved in advance by Board motion.

The public must be notified of Library closure dates in advance, except in emergencies, by posting on the Library Website, Library Facebook page and in the community.

Approved: January 2011
Revised: March 2015
Reviewed: December 2018
Revised: February 2019
Next Review: January 2021
Board Chair: