TOWN OF MCLENNAN LIBRARY BOARD
RESOURCE SHARING POLICY

The McLennan Municipal Library participates in the Provincial Resource Sharing Network by virtue of membership in the Peace Library System, The Alberta Library (TAL) and ME Libraries. Therefore it shall abide by the rules and procedures as outlined by each.

Statement of Purpose

The Town of McLennan Library Board sees resource sharing as an integral part of the service provided by the Library and as a strengthening of public library services to Albertans by increasing the range of materials available for borrowing.

Interlibrary Loan Guidelines

- The McLennan Municipal Library will participate in Interlibrary Loans of all library resources within The Regional Automation Consortium (TRAC).
- In accordance with the *Libraries Act* the McLennan Municipal Library will not charge a fee to its users for Interlibrary Loan service.
- The McLennan Municipal Library will publicize the ILL, TAL card and ME Library services to its patrons through newspaper articles, posters, brochures, and the website.
- The Library Manager will not accept ILL requests from libraries that are non-network participants.
- An ILL borrower must be a valid user with a home library card from a participating library.
- Loans of some library resources may be restricted, as per Provincial Resource-Sharing guidelines.
- Postage to return out of province materials may be charged to the patron.

Training of staff in resource sharing is the responsibility of the Board and Library Manager, in partnership with the Peace Library System and Public Libraries Services Branch. Training shall be carried out through a combination of workshops,on-site visits, procedure manuals, webinars and conferences.

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Board Chair: